

Presented by



Position Title: Business Continuity Specialist (Contract to Perm)

Position Type: Contract to Perm

Location: Hong Kong

Sector: Financial Services

Salary: Up to 5,300 HK\$ per day (around 430 GBP per day)

The role holder will provide leadership and direction on all aspects of Business Continuity and workplace recovery within a designated country or countries, ensuring the consistent regional implementation of the Group's Business Continuity related policies and standards. They will be accountable for developing and delivering strategies for all Workplace Recovery (WR) within the region and supporting specialised services to meet the objectives of the businesses across the Group.

They will be responsible for delivering business value using internal and external Property and IT infrastructures to procure and deliver their workplace recovery & Business Continuity solutions.

The role holder will be required to provide detailed specialist business continuity advice to a range of businesses operating within the country. They will be expected to liaise and influence staff at a variety of levels, including senior stakeholders within the business.

The Business Continuity Specialist, International will typically focus on the provision of Business Continuity and Workplace Recovery services in a single country, however in some cases they may be required to support other countries in which the business presence does not justify dedicated support.

Key Role Deliverables:

General

- Provide independent country specific reporting to Business Continuity and regional Risk Management committees on compliance with the Group's business continuity policies and standards
- Support the International Region's Business Continuity Executive level governance forums, including appropriate representation of Group at user groups and industry body meetings
- Delivery and management of training process and tools to support businesses located within the country in completion of risk assessments, business impact analyses and the invocation of recovery procedures

- Provide expert advice to senior Operational Risk staff on service specifications and performance
- Build & maintain effective relationships with the primary third party suppliers.
- Manage threats and incidents affecting Group including the invocation of the WR with Business Continuity colleagues
- Responsibility for a robust process for the collation of business requirements and the maintenance of a database including details of 'displacement spaces' and other 'tertiary space' for use in contingency
- Develop and drive an awareness programme for country to increase understanding of business continuity
- Capability to deputise for Head of Business Continuity, International Region

Experience:

- Business continuity, workplace recovery and incident framework experience in a financial services environment
- Project management experience
- Working with a broad range of business units across the company or other Global organisations.
- Strong links to the external disaster recovery / workplace recovery / business continuity market

Technical Knowledge:

- Knowledge of risk management practices
- Business continuity management strategies
- Detailed understanding of current best practice in business continuity industry

Please call Adrian Howarth on 0207 043 2918 or email careers@andersensteinberg.com for further details.

Andersen Steinberg, the business continuity jobs specialist.

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